

**ADMINISTRATIVE SERVICES BRANCH
ASSISTANT EXECUTIVE OFFICER REPORT**

(Attachment – Item 14)

SUBJECT	DATE OF ASSIGNMENT	STATUS
Business Continuity	Ongoing	<ul style="list-style-type: none">• The Operations Support Services Division (OSSD) is working with other CalPERS divisions in addressing the action items that were identified in Functional Exercise. OSSD is also working with Public Affairs to produce a video of the Functional exercise that will be used for training purposes.
EMBARC	Ongoing	<ul style="list-style-type: none">• The Collections Unit is in place in the Fiscal Services Division. The Collections unit has met with the program areas to understand the various types of receivables and collection practices within the enterprise.• With the deployment of EMBARC, the Collections Unit will review invoices and other documentation, and work with the program areas to ensure accuracy and quality control for this new automated process.
Judges Retirement Fund	Ongoing	<ul style="list-style-type: none">• There were no legislative concerns on the JRF deficiency request within the 30 day notification period.• The Department of Finance will introduce a Supplemental Appropriation Bill and anticipates funding the deficiency by May.